



**THE IN-HOME SUPPORTIVE SERVICES
ADVISORY COMMITTEE**

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**STANISLAUS COUNTY
IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE (IHSSAC)
MEETING MINUTES
09/21/2012**

Committee Members Present: Linda White Connie Muller
Valerie Mitchell Marie Cochran
Joan Blackwell Carmen Morad

Committee Members Absent: Anand Magoon Rose Martin

IHSS & Link2Care Staff Present: Jeff Lambaren Alyssa Grayson

Dignitaries and Guests: Tamir Luqman Louise Gardner

OPENING REMARKS by Linda White

- Meeting called to order at 1:10 p.m.

PUBLIC COMMENT

- Louise Gardner from ADT Home Health attended the meeting and was interested in getting comments and gathering resource information.
- Tamir Luqman of the United Domestic Workers Union (UDW), which represents the IHSS Providers commented that the even with the passage of the Coordinated Care Initiative (CCI) the Union will still be working with counties until the individual county actually transitions negotiations to the State Public Authority (State Authority). Tamir noted that the Union has moved its offices and they are now located on 416 N. 9th Street, Suite I (near Tully) in the Central Janitorial Complex.

ACCEPTANCE OF MINUTES

- Meeting minutes from the July 20, 2012 meeting were accepted. Connie made a motion and Joan seconded the motion, it passed unanimously.

PUBLIC AUTHORITY UPDATE

- Jeff's Report:



- Public Authority (PA)/County is moving to an updated computer system, the Case Management, Information and Payrolling System (CMIPS) II. Merced, Yolo, and San Diego counties have already gone live with the new system. Stanislaus is set to go-live with 9 other counties in Phase I scheduled for December 4, 2012.
 - New system is highly improved.
 - Will be testing data to ensure the data converts correctly.
 - Will review random and selected cases.
 - The state CMIPS II project has a contract with Hewlett Packard (HP). HP will address any system issues as well as assist with staff training in the counties.
 - Recipients and IPs will receive written notification of the coming changes approximately one prior to the “go-live” date for the county.
 - The providers will notice the biggest changes because the timesheet process will change. In CMIPS II, most timesheets will be processed by a computer (instead of manually, as with CMIPS Legacy). Currently, the system is very sensitive and the pilot counties are still receiving a lot of “kickback” timesheets that will have to be processed.
 - With the new CMIPS II system all timesheets will be processed in at a central timesheet processing facility (TPF) in Chico.
 - With CMIPS II the process for medical and union dues deductions will be separated and the county will now enter deductions for health benefits while the union continues to submit deductions for union dues.
 - Initially, calls regarding timesheets can be handled by both county and the TPF; however, counties will then handle calls thereafter.
 - Timesheets will be barcoded and must be pre-printed.
 - The new timecards will go out to providers for the December 16th pay period. A sample of the new timecard will be provided one month before go-live.
 - The Provider orientation will be updated to reflect the changes.
 - The new CMIPS II system will allow for notes about the recipient and provider to be entered into the system.
 - Staff went to Merced to view the new system active and 90%-95% of the feedback received was good news.
- The State is going to produce a new recipient video. The State asked for recipient volunteers, Bill and Linda White agreed to participate in the project and the State confirmed the Bill and Linda would be interviewed.
- Labor Negotiations– Local labor negotiations with UDW have started. There have only been a couple of meetings and the focus has been on information sharing.

STATE BUDGET UPDATE

- None

LEGISLATIVE UPDATE

- Tracking Bills
 - **AB1471**—been chaptered (ready for Governor’s signature).

- Replaced references to Public Authority in 12301.6 of WIC (Welfare & Institutions Code). As part of the new CCI, the newly created State Public Authority will assume negotiations for wages and benefits once the county transitions to CCI.
- CCI will turn off the Employer of Record mandate for the counties.
- Handout given on CCI.

ACTION PLANNING FOR 2012

- County Fiscal Letter (CFL) CFL-08/09-10—Describes allowable expenses for IHSSAC. Everything has to be paid by June 2013 to be able to use this year's funding.
 - Website is maintained for the Committee by the Community Services Agency at no cost. The Committee has equipment for those that are hearing impaired.
 - Possible projects include:
 - Funding could be used for membership dues.
 - Jeff to find out membership costs for Linda (Committee).
 - Printed Newsletter—a simple mailed-out letter.
 - Each IHSSAC member would write a small (one-two page paragraph).
 - Could get bulk mailing rate. Would be about 10,000 pieces to be mailed out. Jeff will get a cost idea to present to the committee at the next meeting.
- November 12th—National Caregiver Appreciation Month.
 - Tamir extended an invitation, on behalf of UDW, to the IHSSAC to join them at the Season's on McHenry on Tuesday, November 20, 2012 from 11 a.m.-2 p.m. Questions, please contact Astrid Zuniga at (209) 526-5274. The Union is inviting all providers to come to celebrate. Recipients are welcome to come if it helps providers get there.
 - A subcommittee was formed because the committee as a whole will not meet again until after the event has occurred. The subcommittee members are Valerie, Joan, and Linda.
 - Tamir will provide more information to the sub-committee.
 - Attendance at the event is not required for IHSSAC members, but would be nice for any Committee member who attends to report out on the event.

COMMITTEE MEMBERS REPORT

- Carmen—having trouble with timesheets. Sent in a timesheet for direct deposit. It was returned. Carmen asked if the mailing information has changed. She had received the form from staff at the Hackett Road office. Jeff is going to send her a new one and follow-up on the issue. Also inquired about an update regarding the fraud unit in our county. Tamir responded by stating that the same tactics continue to be used and that union members brought attention to the issue, but the fraud unit continues to be intimidating.
- Connie—provided copies of the Fall Prevention handout in the library and in her doctor's office.
- Linda left copies of the Fall Prevention Guide with the newsletter in her mobile home park.

- Friday, October 12th is the Fall Prevention Summit (usually held from 8 a.m. – 2 p.m.). The event is free to attend.
- Joan—Alzheimer’s local office and support groups are available for family and patients. Very helpful and full of plenty of resource information. Mondays without a patient are at 9:30 a.m. and w/ a patient are at 10:30 a.m.

NEXT MEETING

- Public Comment
- Acceptance of Meeting Minutes from September 21, 2012
- Public Authority Update
- Budget Update
- Legislative Update
- Further Action Planning for 2012
- Committee Members Report
 - Sub-committee Members Report
- Agenda Items for Next Meeting

Meeting adjourned at 2:26 p.m.

Alyssa Grayson, Recorder