



COMMUNITY SERVICES AGENCY

Ken R. Patterson
Director

251 E. Hackett Road
P.O. Box 42, Modesto, CA 95353-0042

Phone: 209.558.2500 Fax: 209.558.2558

**STANISLAUS COUNTY
IHSS ADVISORY COMMITTEE MEETING
MINUTES
11/09/07**

Committee Members Present:	Kenny Brown Joan Blackwell Rose Martin	Linda White Mary Burch Marie Cochran	Connie Muller
Committee Members Absent:	Dwight Bateman George Sharp Jose Acosta	Jose Cisneros	
IHSS & Link2Care Staff Present:	Maria Childers Jennifer DeSanto	Jeff Lambaren	

**Advance notice given.*

OPENING REMARKS by Chair Linda White

- Meeting called to order at 1:02 pm

PUBLIC COMMENT

- No public comment.

ACCEPTANCE OF MINUTES

- September 7th and October 12th, 2007 minutes: Motion M/S/A to accept minutes, motion to accept made by Connie Muller, Joan Blackwell seconded, motion passed. Linda White and Kenny Brown abstained.

PUBLIC AUTHORITY

- Jeff gave a membership update, and indicated that terms for Linda White, George Sharp, Dwight Bateman and Rose Martin will be ending in December. Joan Blackwell requested re-appointment to the committee, and the remaining members have a year or more to serve. A new member, J. Marie Cochran was introduced to the group, as this was her first meeting as a member. Jeff stated that the Board will consider a re-appointment for members upon request.
- Jeff handed out the new brochure for Link2Care, which give the community more information about the program and how we work in conjunction with IHSS.
- The IHSS Advisory Committee Retreat is scheduled for January 11th, 2008 at Appetez restaurant in Roseburg Square in Modesto. The retreat is open to the public, and former members may attend. This retreat will be a joint meeting with the Adult Services Advisory Committee, and Karen Reid from Behavioral Health & Recovery Services will be the featured speaker. The meeting will begin at 10am, and end approximately 3pm.
- The Eldercare directory has been printed and delivered. A directory was given to each member for their review (IHSS AC ad is on page 6). Link2Care will be mailing a copy of the directories to



all Recipients and Providers on the IHSS program. Boxes of the directories are available for members to distribute throughout the community.

- The IHSS AC satisfaction survey will be continued this year – with surveys being mailed out in late January or early February. Jeff requested any changes to the survey questions be submitted at the December meeting.
- The IHSS AC website has been updated along with the overall changes to the county website. The new website address is www.stancounty.com/IHSS.
- Meeting dates for 2008 will continue to be the second Friday of each month. A schedule will be distributed at the December meeting.

LEGISLATIVE UPDATE

- Jeff reported as of October 31st, the latest deadline for health legislation to be passed was set as November 26th. The budget for this plan keeps increasing, and new programs have been added to include childless adults. Specific plans for implementation have not been provided, which lessens the likelihood of this legislation being passed. If an agreement is made, and the legislation passes, this would affect the Public Authority insurance program.

COMMUNITY MARKETING UPDATE

- The StaRT bus ads are being printed, and the contract for MAX bus ads is still in progress. Once the contract is in place, bus ads and bus benches will be placed.
- The postcards requesting committee involvement are in process, and are expected to be mailed out before the end of the month.

RETREAT PLANNING

- January 11th, the IHSS AC retreat will be held in conjunction with the Adult Services Advisory Committee at Appetez restaurant in Modesto.

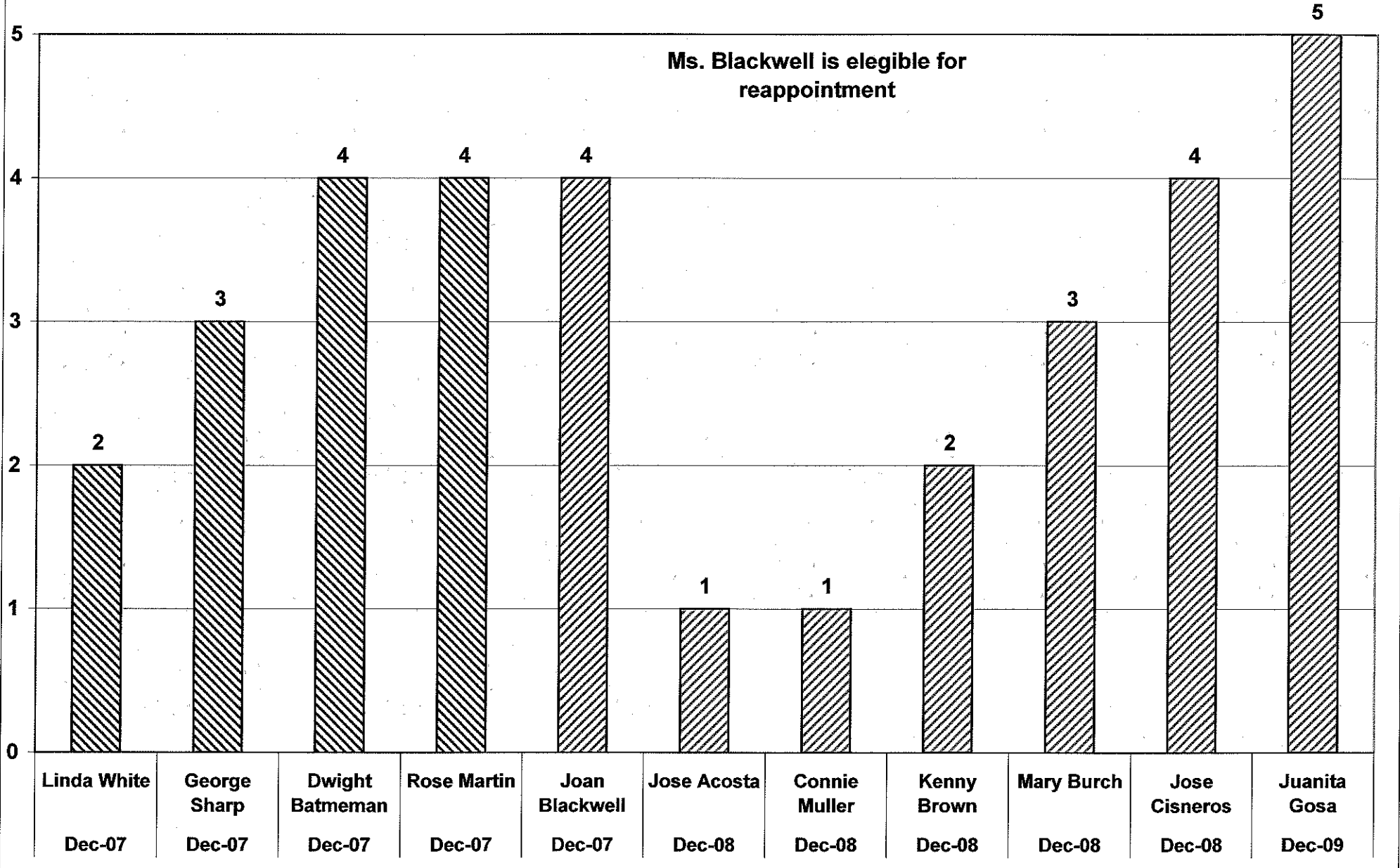
GENERAL UPDATE

- Maria Childers stated a draft letter regarding direct deposit has been distributed, and the final letter is expected to go out to IHSS Providers sometime in late March, early April. A separate direct deposit form will need to be completed for each Recipient a Provider takes care of. Once the form is completed and submitted, it will take approximately 2 months to implement the direct deposit.
- It was suggested that the Advisory Committee could possibly sponsor an outreach event for Providers and offer assistance with the direct deposit changes, partnering with a local bank to explain the process and help Providers to open accounts.
- The Christmas Potluck was discussed. Each committee member was asked to bring a dish to share at the December 14th meeting.

Meeting adjourned @ 1:57 PM,
Jennifer DeSanto, Recorder

IHSSAC

Terms and District Numbers



IHSS ADVISORY COMMITTEE BUDGET FOR FY 2007/2008 - QUARTERLY EXPENDITURE REPORTING

cash basis - cost claimed and reported quarterly

% OF FY 25%
Report QTR: September-07

Advisory Committee BUDGET ALLOCATION CFL 07/08-14	52,966.00
---	-----------

Allocation/Budget categories	Allocation/ Budget	Encumbrance (based on budget) - claimed	9/07 claim	12/07 claim	3/08 claim	6/08 claim	Total Claimed (expenditures)	% of Alloc spent	Remaining balance (available to encumber)
ALLOCATION:	52,966.00								
ADVISORY COMMITTEE STIPENDS (11 members X12 mo X \$30 = \$3,960)	4,000.00	3,640.00	360.00				360.00		
PRINTING OF THE COMMITTEE'S ANNUAL REPORT (used FY 06/07 actuals rounded) (includes c/o from FY 06/07 for last fiscal year's report)	9,000.00	8,914.10	85.90				85.90		
OUTREACH CAMPAIGN - BUS BENCH & BUS RECRUITMENT ACTIVITIES FOR COMMITTEE MEMBERS (\$75 x 5 bus benches x 6 mo=\$2,250, \$300 per month for bus ads x 6 mo = \$1,800)	4,050.00	4,050.00					0.00		
ONE TIME PRINTING OF BUS BENCH ADS (\$140 x 5 Benches= \$700)	700.00	700.00					0.00		
COMMITTEE MEMBERSHIP RECRUITMENT (POSTCARDS)	4,203.33	4,203.33					0.00		
STRATEGIC MARKETING - SURVEY	9,500.00	9,500.00					0.00		
ELDER CARE DIRECTORY ADVERTISEMENT (same as FY 06/07)	2,000.00	2,000.00					0.00		
IHSS ADVISORY COMMITTEE TRAVEL (includes travel, training, mileage, conference fees,retreat), and MISCELLANEOUS (Used FY 06/07 Budget)	2,500.00	2,500.00					0.00		
UNDESIGNATED ALLOCATION/BUDGET BALANCE	17,012.67	0.00					0.00		17,012.67
TOTAL	52,966.00	35,507.43	445.90	0.00	0.00	0.00	445.90	0.8419%	17,012.67

0.00 err ck 0.00

Prior year costs claimed in 9/07:

Wiley Printing \$85.90

Oracle coding: 1631-45201-62400-1006-202

CEC Pin: 023068

Total \$85.90

IHSS ADVISORY COMMITTEE MEMBER STIPENDS: (Authorized per Board Action Number 2001-841), Effective 10/1/05 authorized per Board Action Number 2005-809 on 10/11/05 to \$30 - one meeting per month.

Prepared by: Doreen Ott (8-4765)

Distribution: E. Stammler MOO, M. Childers MO2, R. Toy 11/6/2007

\\Csa-group\VOL1\Accounting\Excel_files\Doreen\IHSS\Advisory Committee\IHSS Advisory Comm Report .xls\budget 07_08

MO3, Jeff Lambaren, PA Director, Advisory Committee