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**STANISLAUS COUNTY
IHSS ADVISORY COMMITTEE MEETING
MINUTES**

04/09/04

Committee Members Present:

Jeff Lambaren	Jose Acosta	Madelyn Amaral
Dwight Bateman	Kenny Brown	Rose Martin
Connie Muller	Christine Munoz	Ora Scruggs
George Sharp	Linda White	

Committee Members Absent:

IHSS Staff Present:	Maria Childers	Egon Stammler	Veronica Melgoza
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**Advance notice given.*

OPENING REMARKS by CHAIRMAN JEFF LAMBAREN

- Meeting called to order at 1:13 PM

PUBLIC COMMENT

- Announcement made for public comment by Chairman, Jeff Lambaren.
- None were presented.

ACCEPTANCE OF MINUTES

- March 26, 2004 minutes: Motion M/S/A to accept with no changes.

UNION UPDATE

- Jeff announced that they have not had a meeting, they are going to re-schedule, and the date is tentatively April 28.
- At this time there is nothing new to report.



BUDGET UPDATE

- Maria announced that all the proposals have not been approved or eliminated. They are all still proposals at this time.
- Union passed out some information on sponsoring the caregivers; they are going to Sacramento to protest the budget cuts.

LEGISLATION

- Ora brought in some information on Senate Bill 1760.
- George announced that this bill was introduced on February 20, 2004.
- Jeff announced that the Senate Judiciary Committee has a hearing on April 13, regarding Senate Bill 1760.

ACTION PLANS

- Jeff had action plans from the Legislation Group and the Marketing Group. Training Group has not turned in their action plan yet.
- Christine has contacted the Modesto Bee.
- Jeff suggested that we prepare a packet for the person who will be coming from the Modesto Bee.
- After next meeting the action plan groups will get together and work on their action items.

Groups are as follows:

Marketing

Christine
Linda
Rose
Connie

Legislation

Jeff
Kenny
George
Ora
Dwight
Jennifer
Maria

Training

Jan
Madelyn
Jose
Veronica
Shannon

- Committee agreed to send a thank you note to Cathy Hormel for doing a great job at our second annual retreat.

SURVEY

- Jeff announced that we are moving ahead with the survey. Gina Donahue is working on the survey; she is putting our questions in survey form. Strategic Marketing is expediting the process to have it done on time. Target date is May 1 to have questions mailed out.
- The cost of their work would be to prepare the survey and do the analysis once we have the survey back.
- We will get a hard copy and an electronic copy in both English and Spanish for providers and recipients to mail out.
- We will do the mailing and printing
- We will need to do a random generation of names; Gina Donahue will help us with the number that we need to generate.
- We can do completely random or we can have a random starting point.
- A cover letter will go out letting everyone know the purpose of the survey.
- Union will also spread the word that this is a very important survey.
- Jeff will write a cover letter and bring a draft in to our next meeting.

ANNUAL REPORT

- Kenny passed around the annual report with updated changes. Committee agreed to go on with the printing of the report.

GENERAL UPDATE

- Connie asked about the web demonstrations.

- Maria announced that CareTracker is not compatible with our systems. RTZ needs a special server but it is still an option.
- Egon announced that there is another system that MSSP and APS uses. We want to request a demonstration.

AGENDA ITEMS FOR APRIL 23 MEETING

- Union Update
- Budget Update
- Legislation Update
- Survey Update
- General Update
- Agenda Items for Next Meeting
- Action Plans

Meeting adjourned @ 2:29 PM
Veronica Melgoza, Recorder