

**STANISLAUS COUNTY
IHSS ADVISORY COMMITTEE MEETING
MINUTES**

01/11/02

Committee Members Present:	Madelyn Amaral Jeff Lambaren Vera Cahill Dwight Bateman	Connie Mueller Bonnie Cyphers Jose Acosta Kenny Brown
Committee Members Absent:	Horace Criswell Margaret Harmon-Hoffler Don Everett	
IHSS Staff Present:	Robert Taylor Jan Holden	Maria Childers Paul Birmingham
CSA Staff Present	Ted Martin Doreen Ott	Shannon Jantz

OPENING REMARKS by CHAIRPERSON JEFF LAMBAREN

- Meeting called to order at 1:03 pm.
- Announcement made allowing for public comment.
Note: No response from public attendees.
- December 14, 2001 minutes: Motion M/S/A to accept minutes with no corrections.

ADVISORY COMMITTEES' ISSUE OF FOCUS

- Paul Birmingham reaffirmed the committees' first issue of focus: the employer of record recommendation.
- AB 1682 requires each county in the State of California to establish an employer of record for purposes of labor relations by January 1, 2003.
- The main focus of this committee is to decide who is going to be the employer of record and what mode is best for this county.

INTRODUCTION TO IHSS by MARIA CHILDERS

- Who is eligible? A potential client must be over 65 or disabled. They must also be income and property eligible.
- The services that are available include housekeeping, shopping, laundry, errands and personal care.
- Services are voluntary.
- Applications are taken by phone from 8:30 to 4:30 Monday – Friday.
Note: There was a 9.1% growth in applications received from 1999 through 2000.
- The application is assigned to a social worker who visits the client's home and performs a needs assessment.
- The client will receive a Notice of Action stating how many hours of IHSS services they will receive each month.
- The client has the right to file for a fair hearing if they disagree with anything in the Notice of Action or if they are denied services. Fair hearing information is located on the back of the Notice of Action.
- There is a time limit of 90 days to file for a fair hearing.

PROVIDER REGISTRY AND ENROLLMENT by ROBERT TAYLOR

- After services have been approved, Supportive Services Coordinators (SSC's) make home visits to recipients and potential providers to orient them to the IHSS program and their rights and responsibilities.
- SSC's can also assist recipients with finding a provider.
- The Center for Senior Employment maintains a registry of potential providers in Stanislaus County. Individuals interested in becoming a provider must apply through the Center for Senior Employment. They also offer a voluntary 3-day training for providers.
- As part of the enrollment process, SSC's go over the IHSS Handbook and provide required forms to providers.
- Timesheet processing has a 10-working day turnaround time.

UNIFORMITY VIDEO WILL BE ON THE NEXT MEETING AGENDA

- Video will be shown in closed session because of confidentiality.

IHSS FUNDING by PAUL BIRMINGHAM & JAN HOLDEN

- \$24.8 million IHSS Budget.
- \$2 million Administrative Budget.
- Statistics and graphs passed out and discussed.
Note: Paramedical Services are defined as services monitored by a doctor.
- Our county has approximately 3,600 providers and their current pay rate is \$6.95 per hour.

AB 1682 COMMITTEE FUNDING by DOREEN OTT

- Binders with IHSS Advisory Committee budget information and forms were passed out to members and discussed.
- An attendance sign-in sheet will be circulated at each meeting.
- Members have the option to waive or accept a \$20 stipend per meeting to help with transportation and other costs.
- Members must sign an invoice to waive stipend only once. They must sign an invoice at each meeting if they wish to accept the stipend.
- W-9 forms are required of the members accepting the stipend. Stipend will be non-taxable.
- Stipend checks will be mailed approximately 30 days after proper forms are turned in to Accounting.
- Secretary will be responsible for distributing and collecting all necessary forms for stipend processing.

Meeting Adjourned @ 3:00 pm
Shannon Jantz, Recorder

DISTRICT OFFICE 01 SUMMARY

ELIGIBILITY STATUS CODES
 R - RECORD 283 283
 I - INTERIM ELIGIBILITY 0 0
 E - ELIGIBLE 3,961 3,961
 L - LEAVE 32 32
 D - DENY 61 61
 T - TERMINATED 59 59
 TOTAL 4,396 4,396

IMPAIRMENT STATUS
 NSI - NON-SEVERLY IMPAIRED 3,171 3,171
 SI - SEVERLY IMPAIRED 898 898

MAXIMUM PAYMENT CASES
 NSI - NONSEVERLY IMPAIRED 3 3
 SI - SEVERLY IMPAIRED 24 24
 UMN - UMNET NEEDS 76 76

PCSP/IHSS CASES
 PCSP CASES 3,503 3,503
 IHSS CASES 566 566
 PERCENTAGE OF PCSP CASES 86 86

FUNCTIONAL INDEX
 FUNCTIONAL HOURS 2.60 2.60
 FUNCTIONAL INDEX CASES 78.6 78.6
 4,069 4,069

SEX
 M - MALE 1,483 1,483
 F - FEMALE 2,913 2,913

SPOUSE/PARENT CODES
 00 - NONE 3,042 3,042
 11 - SPOUSE: ABLE/AVAILABLE 214 214
 12 - SPOUSE: ABLE/PART AVAIL 11 11
 13 - SPOUSE: ABLE/NOT AVAIL 4 4
 14 - SPOUSE: AVAIL/NOT ABLE 39 39
 15 - SPOUSE: IHSS RECIPIENT 629 629
 21 - PARENT: PROV. ALL SVCS 91 91
 22 - PARENT: PROV. SOME SVCS 23 23
 23 - PARENT: PROV. NO SVCS 3 3
 24 - PARENT: IHSS RECIPIENT 12 12

DELIVERY MODES
 IP - INDIVIDUAL 4,069 4,069
 CC - CONTRACT 0 0
 HM - HOMEMAKER 0 0
 MM - MIXED 0 0

01 SUMMARY

DISTRICT OFFICE

AGE	THRU 6 YEARS	THRU 18 YEARS	19 THRU 44 YEARS	45 THRU 64 YEARS	65 THRU 79 YEARS	80 AND OVER
	26	134	646	1,280	1,518	792
	26	134	646	1,280	1,518	792

PAY OPTIONS

R - RECIPIENT (ADVANCE)	2	2
P - PROVIDER (ARREARS)	4,066	4,066
M - REST MEAL ALLM (RECIP)	0	0
F - DIRECT DEP (RECIP ADV)	1	1

LINKAGE

STATUS ELIGIBLE	1,573	1,573
10 - AGED SSI	94	94
20 - BLIND SSI	2,245	2,245
60 - DISABLED SSI	7	7
14 - AGED MN	0	0
24 - BLIND MN	0	0
64 - DISABLED MN	7	7
16 - AGED PICKLE	94	94
26 - BLIND PICKLE	3	3
36 - DISABLED WIDOW	0	0
66 - DISABLE PICKLE	60	60
6A - BLIND DAC	0	0
6C - DAC PICKLE	16	16
30 - AFDC-FG	0	0
35 - AFDC-U	0	0
03 - AAP	0	0
44 - 185% CASE	0	0
67 - 185% CHILD	0	0
48 - 185% WOMEN	0	0
49 - 185% WOMEN	0	0
72 - 133% CHILD	0	0
7A - 100% CHILD	0	0

INCOME ELIGIBLE

18 - AGED	188	188
28 - BLIND	4	4
68 - DISABLED	105	105

INCOME ELIGIBLE

SOC - SHARE OF COST	196	196
USOC - ZERO SHARE OF COST	101	101

DISTRICT OFFICE 01 SUMMARY

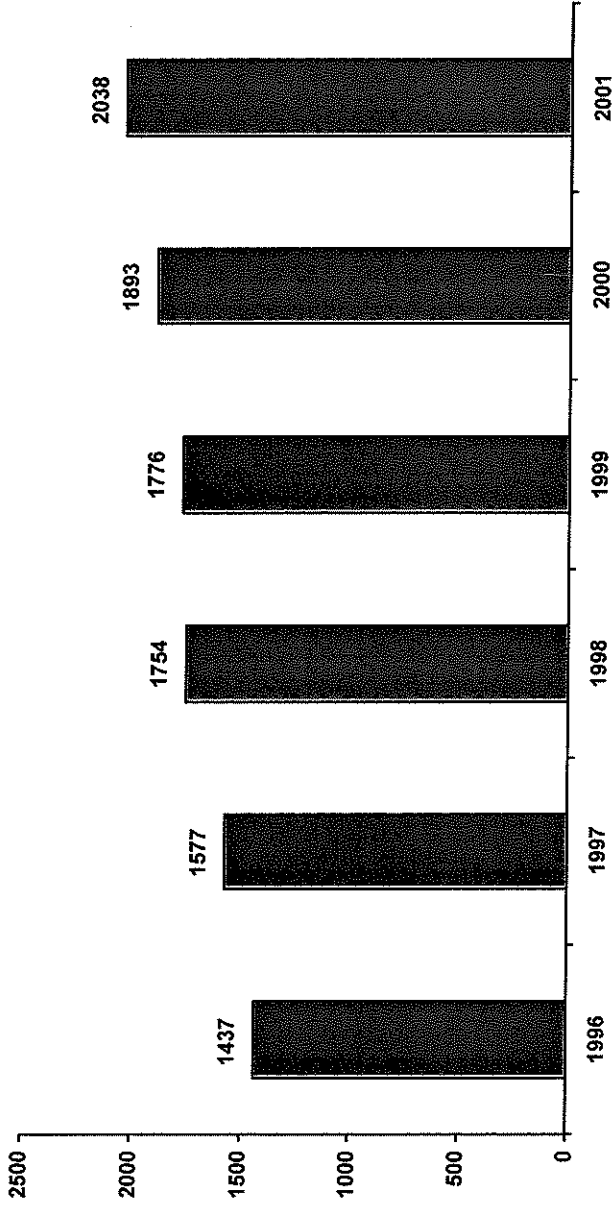
ETHNIC	2,932	2,932
1 - WHITE	629	629
2 - HISPANIC	177	177
3 - BLACK	81	81
4 - OTH ASIAN/PACIFIC ISLNR	20	20
5 - AMER INDIAN/ALASKA NATVE	14	14
7 - FILIPINO	3	3
C - CHINESE	86	86
H - CAMBODIAN	0	0
J - JAPANESE	3	3
K - KOREAN	1	1
M - SAPOAN	30	30
N - ASIAN INDIAN	1	1
P - HAWAIIAN	1	1
R - GUAMANIAN	80	80
T - LAOTIAN	10	10
V - VIETNAMESE		

LANGUAGE	2	2
0 - AMERICAN SIGN LANGUAGE	245	245
1 - SPANISH; RECYS SPAN NDA	4	4
2 - CANTONESE	0	0
3 - JAPANESE	0	0
4 - KOREAN	0	0
5 - TAGALOG	6	6
6 - OTHER NON-ENGLISH	688	688
7 - ENGLISH	2,744	2,744
9 - SPANISH; RECYS ENG NDA	53	53
A - OTHER SIGN LANGUAGE	1	1
B - MANDARIN	2	2
C - OTHER CHINESE LANGUAGES	1	1
D - CAMBODIAN	85	85
E - ARMENIAN	36	36
F - ILACANO	0	0
G - MIEN	0	0
H - HMONG	15	15
I - LAO	76	76
J - TURKISH	2	2
K - HEBREW	0	0
L - FRENCH	0	0
M - POLISH	1	1
N - RUSSIAN	21	21
P - PORTUGUESE	49	49
Q - ITALIAN	1	1
R - ARABIC	15	15
S - SAPOAN	0	0
T - THAI	2	2
U - FARSI	8	8
V - VIETNAMESE	11	11

SERVICES AUTH	NOVEMBER		% OF		AUTH/CASE		3 MONTHS AVERAGE		AUTH/CASE	
	CASES	HOURS	CASES	TOTAL	CASES	% TOTAL	HOURS	\$AMOUNT	HOURS	\$AMOUNT
1 DOMESTIC SRVCS	4,078	14,791	97	97	4,035	97	13,956	89,785	3	22
2 RELATED										
MEAL PREP	3,815	65,573	91	91	3,773	91	60,060	386,439	16	102
MEALS CLEAN UP	3,892	30,493	92	92	3,846	92	28,193	181,372	7	47
LAUNDRY	4,051	15,054	96	96	3,990	96	14,228	91,538	4	23
FOOD SHOPPING	4,019	10,522	96	96	3,978	96	9,779	62,905	2	16
SHOPPING/ERRAND	3,871	5,053	92	92	3,832	92	4,703	30,257	1	8
3 HEAVY CLEANING	2	70	0	0	2	0	40	258	27	172
4 NON-MEDICAL										
RESPIRATION	267	2,488	6	6	259	6	2,301	14,778	9	57
BOWEL BLADDER	1,682	29,517	40	40	1,663	40	27,632	177,754	17	107
FEEDING	507	11,099	12	12	494	12	10,136	65,384	21	132
BED BATHS	438	5,397	10	10	432	10	5,214	33,567	12	78
DRESSING	2,763	25,652	66	66	2,731	66	24,941	160,536	9	59
MENSTRUAL CARE	127	301	3	3	126	3	292	1,886	2	15
AMBULATION	1,295	12,607	31	31	1,275	31	12,139	78,125	10	61
MOVE IN/OUT BED	1,632	10,332	39	39	1,618	39	10,036	64,602	6	40
BATHING/HYGIENE	3,080	41,135	73	73	3,047	73	40,202	258,795	13	85
RUBBING SKIN	3,085	22,381	73	73	3,046	73	21,360	137,595	7	45
PROSTHESIS CARE	2,217	7,873	53	53	2,186	53	7,753	49,899	4	23
5 TRANSPORTATION										
ACCPNY MEDICAL	2,806	6,440	67	67	2,774	67	5,912	38,052	2	14
ACCPNY ALT RES	5	5	0	0	4	0	4	28	1	6
6 YARD HAZARD										
REMOVE RUBBISH	0	0	0	0	0	0	0	0	0	0
REMOVE ICE SNOW	0	0	0	0	0	0	0	0	0	0
7 PROTECT SUPRVSN	112	67,711	3	3	112	3	18,693	120,384	167	1,078
8 TEACHING/DEMO	0	0	0	0	0	0	0	0	0	0
9 PARAMEDICAL SRV	460	13,056	11	11	451	11	10,890	70,117	24	155
TOTAL CASES	4,208	397,351	100	100	4,164	100	328,453	2,113,968	79	508
A-E TOTALS										
NON-ESSENTIAL	4,128	75,913	98	98	4,085	98	70,859	455,856	17	112
DOMESTIC ONLY	12	55	0	0	12	0	53	341	5	29
MEALS	0	0	0	0	0	0	0	0	0	0
CASE AVERAGES	IP	CC	MM	MM	HOURS	HOURS	TOTAL	HOURS	HOURS	AUTH
	CASES	ASSESS	CASES	ASSESS	CASES	ASSESS	CASES	ASSESS	CASES	ASSESS
SI	925	197.28	164.99	0	0.00	0.00	925	197.28	164.99	164.99
NSI	3,284	65.43	54.87	0	0.00	0.00	3,284	65.43	54.87	54.87
TOTAL	4,208	94.43	79.09	0	0.00	0.00	4,208	94.43	79.09	79.09

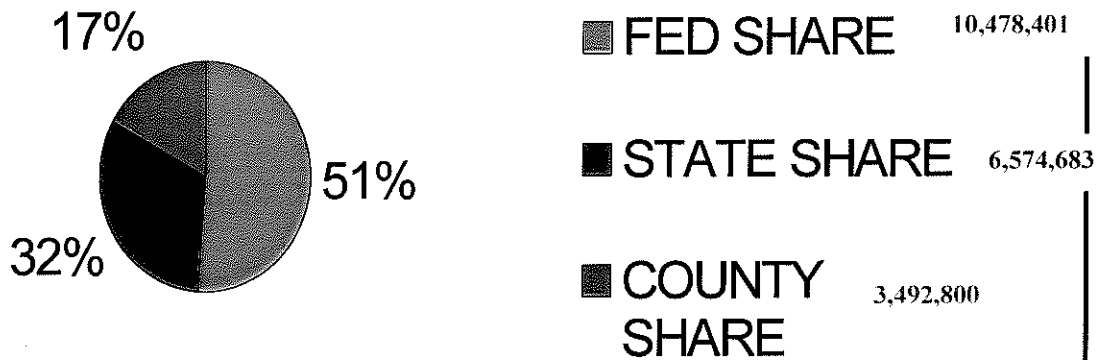
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**STANISLAUS COUNTY
IN HOME SUPPORTIVE SERVICES YEARLY INTAKE TOTALS**



STANISLAUS COUNTY
IHSS INDIVIDUAL PROVIDER COST
\$24,822,686

PCSP
\$20,545,886



RESIDUAL
\$4,276,800

