

 STANISLAUS COUNTY COMMUNITY SERVICES AGENCY <small>Building Foundations for the Future</small>	Developed by/Date: 5/16/18	Page: 1 of 1	Number: 5.12
	Reviewed by/Reviewed Date: CSA Exec Team 7/16/2018	Replaces:	Subject: Safety and Security
Title: Sharps Handling		Approved: 7/16/2018	

POLICY
Procedure
Guideline

PURPOSE

To provide CSA employees with Agency expectations when encountering discarded sharps/syringes/needles and to protect employees against injury.

Definition

Sharps/syringes/needles.

PROCEDURE

- A. When discarded sharps are located they should not be handled unless they pose an immediate danger or hazard to employees or the public.
 - 1. Contact Office Services who, in turn, will alert Pride Janitorial of the item's location.
 - a. Contact site security to perform standby near the discarded sharp.
 - b. Remain in the area of the sharp until security is available to ensure the item will not be touched or moved.
 - 2. If the sharp presents an immediate hazard, remove only according to the Stanislaus County Safety Manual, Tab 12 - Bloodborne Pathogen Policy.
 - a. Handle any sharp and/or broken glass using engineering controls whenever possible such as tongs or pliers.
 - b. Place such sharp items in puncture resistant containers such as coffee cans or heavy boxes.
 - c. Place the container in a secure location until it can be picked up by Pride Janitorial.